



mackdonald  
language  
academy

MACKDONALD  
LANGUAGE ACADEMY LTD.

EMOCLEW BALLYELLEN,  
GORESBRIDGE, CO.KILKENNY  
IRELAND

COMPANY REGISTRATION  
524001

TELEPHONES  
(+353) 01 442 92 55  
(+353) 087 9395106

SKYPE  
mackdonald\_kilkenny

MAIL  
office@mackdonald.com

INTERNET  
www.mackdonald.com



**A: Personal Details of Student**

First name	
Surname	
Gender	
Address	
Passport ID	
Email	
Telephone	
Date of birth	
Nationality	
Religion	
Medical conditions the school should be aware of	
Family doctor	
Telephone No.	
Level of English	

**B: Family Details of Student**

Mother: First name		Father: First name	
Surname		Surname	
Address		Address (if different)	
Telephone		Telephone	
Occupation		Occupation	
E-Mail		E-Mail	
Brothers and Sisters			



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**C: "Irish Experience" Details**

Name of school currently attending in home country	
Address	
School Telephone	
Name of principal	
Current level	
Desired level of entry into Irish school	
Starting date of "Irish Experience"	
Duration of "Irish Experience"	

**D: Accommodation Details**

Please state your extra wishes here (e.g. number of children in household, host family location etc.):

Do you have an allergy and / or any medical problems?

Are you on a special diet?

Will you stay with your host family during school holidays?

Other relevant information?

**E: Further Information**



# mackdonald language academy



## F: Declaration

We, as parents / guardians declare that all pertinent information relating to the applicant's education and welfare has been provided on this form.

We, as parents / guardians in completing this application form for enrolment, give due recognition and commitment on behalf of ourselves and our child to the School Ethos and Code of Behaviour, in the event that our child is admitted to the school.

Signed Parent / Guardian	Signed Parent / Guardian
Print name	Print name
Date	Date
Signed Applicant	
Date	

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## Please note:

This application form must be completed in full and returned to mackdonald language academy.

Non-national applicants must complete an additional form which is available on request from the school.

Please ensure that all requested dates are entered and all relevant documentation and/or reports enclosed.

Completion of the application form does not guarantee enrolment in the school.

Acknowledgement of receipt of the application form will be sent to the home address provided above within 5 working days. Should you fail to receive this notification, please contact the school immediately.

Places will be allocated as soon as is practicable.

## Data Protection - collection of enrolment data:

This school is a Data Controller under the Data Protection Acts 1988 and 2003. Personal data supplied on the registration form will be used for the purposes of student enrolment, registration, administration, child welfare and to outfit any other legal obligations. While the information provided will generally be treated as confidential to the school, from time to time it may be necessary for us to exchange personal data on a confidential basis with other bodies including the Department of Education & Skills, the Dept of Social & Family Affairs, An Garda Síochána, the Health Service Executive and the National Educational Welfare Board. Contact details will also be used to notify you of school events or activities. We rely on parents/guardians to provide us with accurate and complete information and to update us in relation to any change in the information provided. Should you wish to access your child's personal data you should write to the school Principal.

